



## Residency at UKirk

1831 Melrose Avenue  
Knoxville, TN 37916  
865-525-7475  
ukirkutk.org

The residency program at UKirk-UTK serves as a housing and service opportunity for students looking for a deeper experience and connection with the Presbyterian Campus Ministry. We strive to be a positive presence on campus for those looking for a home away from home.

The two-year program offers up to five residents use of the 2nd floor of the house. The apartment has three bedrooms, a kitchen, a living room, two bathrooms, and a separate entrance for privacy and extra security. The basement level, which serves as a common area for UKirk students, has free laundry facilities, a television, and a second kitchen. There is an outdoor patio space, a fire pit, and plenty of yard. Every resident also receives one reserved parking space at the house.

In addition to a monthly rental fee of \$350, residents are expected to help with household chores and yard work (taking out trash, vacuuming, cleaning bathrooms, mowing the lawn, and making sure common areas are kept tidy).

Finally, residents are expected to be active participants in the UKirk program by attending UWorship, Seminary Light, group outings, and special events. Residents are ambassadors for UKirk so a helpful and eager attitude is paramount. Living at the UKirk house means showing hospitality and Christian love to all who walk through the door.

To be considered for residency, students must submit an application and a personal recommendation form an individual who may speak on behalf of your spiritual growth. Students must be enrolled in a minimum of 12 hours each semester and be responsible for a personal list of household chores. Priority is given to juniors and seniors; however, if spots go unfilled, sophomores will be considered.

Please submit application and personal recommendation to \_\_\_\_\_ by \_\_\_\_\_. The UKirk Board of Directors will review and approve each resident application.



## Residency Application

Name: \_\_\_\_\_

Permanent Address:

\_\_\_\_\_  
\_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Church, if applicable: \_\_\_\_\_

Academic Status will be (circle one): So Jr Sr Grad

Tell us about yourself

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why is UKirk Important to you?

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why do you want to live at UKirk?

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\_\_\_\_\_

## Resident Requirements

Please initial each requirement to show understanding and agreement. This will be filed with your application and will be required if selected as a resident of UKirk.

\_\_\_\_\_ The 12 month rental agreement corresponds with the academic year, starting in August and ending in July.

\_\_\_\_\_ Rent for each resident is \$350 per person, per month, and is due on the 1st of every month. Residents will be fined \$10 per day for each day rent is late. Late payments are grounds for eviction and will be pursued for 3 late monthly payments.

\_\_\_\_\_ A security deposit of \$200 is due one month prior to moving in. If no damage beyond “wear and tear” is done to the facility while in residency, the deposit will be returned to the student upon departure. The Board of Directors reserve the right to inspect residents’ rooms at the end of the contract to affirm no damage has been done. Residents will be responsible for replacement/repair. Money from the deposit will be used first and resident will be responsible for remaining amount due.

\_\_\_\_\_ Students who go home for the summer, but plan to return in August are welcome to leave their belongings in their apartment while continuing to pay rent. If a student breaks the rental agreement by moving out prior to July, then he/she forfeits the \$200 deposit, plus one month’s rent.

\_\_\_\_\_ Residents are not insured by UKirk or the Presbytery of East TN. It is recommended the student secure rental insurance through a company of their choice.

\_\_\_\_\_ Residents are expected to complete weekly duties/chores in exchange for low rent. Duties will be divided at the beginning of each semester. Failure to complete duties will result in meeting with the Executive Board for a Residency Improvement Plan and could lead to eviction.

\_\_\_\_\_ All residents must regularly attend UWorship, Seminary Light, and be active participants in the UKirk Program. Absences from sanctioned events need prior approval from the Communications Coordinator. Excessive absences will result in meeting with the Executive Board for a Residency Improvement Plan and could lead to eviction.

\_\_\_\_\_ Respect for fellow advisors is paramount, therefore, all residents must be asked in person and agree before visitors may spend the night. Overnight visitors must stay in the room of the resident they are visiting.

\_\_\_\_\_ On home game weekends during football season, residents are required to remove their vehicles from the UKirk parking lot as the spaces are used for fundraising.

\_\_\_\_\_ For the safety of all residents and the facility, all exterior doors should remain locked except during normal business hours when UKirk is open. Interior doors to the apartment should be locked at all times on account of regular foot traffic in the house. Residents may not make duplicate keys. If a key is lost, report to the Communications Coordinator. There may be a fee incurred for replacement keys.

\_\_\_\_\_The attic is not a storage space for residents. Do not leave any personal items in the attic.

\_\_\_\_\_UKirk is an alcohol, drug free facility. Smoking is not allowed in the UKirk house at any time. Violation of this policy is grounds for eviction.

### **Agreement of Commitment**

By signing this document, I agree to the following:

- I will be respectful to and mindful of fellow residents, UKirk participants, staff/clergy of UKirk, the house and grounds, and all those who enter as guests;
- I will be involved in the campus ministry through regular participation;
- I will follow through with my assigned household duties as required;
- I will abide by the residency requirements as listed above and will respect the rights of others;
- I will strive to live in peaceful community with other residents and attempt to resolve conflicts first among roommates. If resolutions cannot be made, I will take my concerns to the director, and if needed to the Executive Board of Directors;
- I will honor my financial commitment to UKirk per the residency requirements

With God’s help, and the support of the UKirk Community, I will pledge myself to this agreement.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_ School Year: \_\_\_\_\_

Executive Board Approval:

\_\_\_\_\_  
\_\_\_\_\_



### Personal Recommendation

\_\_\_\_\_ has applied to be a resident of UKirk, a Presbyterian Campus Ministry, and has asked you to serve as a personal reference.

Please answer the following questions and return to:

UKirk, Presbyterian Campus Ministry  
1831 Melrose Avenue  
Knoxville, TN 37916  
or by email to [ukirk@utk.edu](mailto:ukirk@utk.edu)

1. How long have you known the applicant and in what setting?
2. How would you characterize the applicant's strengths and weaknesses as a person?
3. What might the applicant bring to the dynamic of the house, an intentional Christian community of young adults.
4. Please comment on the applicant's spiritual journey and/or faith commitment, as you have observed it.

Thank you for your recommendation. We look forward to hearing from you!

Sincerely,

The Executive Board of UKirk